

KENTUCKY QUARTER HORSE ASSOCIATION

Kentucky Quarter Horse Association
PO Box 85
Eastwood, KY 40018-0085
Office Phone: (888) 367-5742
Office Fax: (888) 641-3944
KentuckyQH@gmail.com
www.kyqha.com

Dear Show Secretary/Manager:

Thank you for your interest in having the Kentucky Quarter Horse Association (KyQHA) approve your show for inclusion in our Year-End Awards Program. We believe this adds value for your show as exhibitors choose what shows they will attend each year. The following steps should be taken to secure your show approval(s):

1. Complete and return the **Show Approval Contract** below. Enclose with the contract the required fee(s) of \$25.00 per unique show number. If you are conducting a split combined or double judged show, the fee is reduced to \$40 for the two unique show numbers. It is important this be done at least 30 days prior to the show so your event gets the publicity it deserves. Fees are waived for IRS designated non-profit associations conducting shows.
2. Send to us your show bill as a hard copy via regular mail or preferably via email as an attachment (either .pdf or Word format) KentuckyQH@gmail.com. We will post your show bill on the KyQHA website at www.kyqha.com, so potential exhibitors may download it, reducing the number you have to mail or fax.

It is your responsibility to collect the KyQHA Fee of \$1.50 per horse per judge from every exhibitor. This is a requirement for KyQHA approval. The KyQHA Fee(s) collected at your show must be submitted to KyQHA no later than five (5) business days after the last date of each of your approved shows. Failure to comply with this responsibility may result in refusal of KyQHA to approve your AQHA show next year and/or other disciplinary action. A Show Settlement Form is provided for your convenience.

You must submit TXT and PDF electronic results by show number to KentuckyQH@gmail.com for approved AQHA classes at your KyQHA approved AQHA show(s). Results from any and all non-recognized AQHA classes at your horse show that are eligible for KyQHA awards, such as Small Fry classes, must be submitted by you to KyQHA as indicated above.

Please note when you include AQHA show fees on your show bill, the KyQHA Fee must be listed as a separate charge. Example: AQHA Fee \$8/horse/judge; KyQHA Fee: \$1.50/horse/judge; Grounds Fee \$X/horse/day, etc. This is an AQHA requirement.

Thank you for your cooperation and we wish you a very successful show. If you have any questions, please contact us.

Sincerely,

Kentucky Quarter Horse Association



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SHOW APPROVAL CONTRACT

Complete Show Name	Date	AQHA Show #(s)	Location (Town/City)

Enclosed is the approval fee of \$25 (\$40 for a split combined or double judged event) for the above-indicated shows. Fees are waived for IRS designated non-profit associations conducting shows.

I understand that it is my responsibility to collect the KyQHA Fee of \$1.50 per horse per judge from every exhibitor, and this is a requirement for KyQHA approval. I agree to submit the KyQHA Fee(s) collected at the above-indicated shows to KyQHA no later than five (5) business days after the last date of each approved show. I also acknowledge that failure to comply with this responsibility may result in refusal of KyQHA to approve my AQHA show next year and/or other disciplinary action.

I agree to comply with all the requirements of KyQHA for approval of these shows.

 Show Secretary / Manager (circle one) Signature

 Date

 Print Name

 AQHA Member #

 Address

 City

 State

 Zip Code

 Phone

 Fax

 Email

Make check payable to: KyQHA Horse Shows

Mail to:

KyQHA
 P.O. Box 85
 Eastwood, KY 40018-0085