

CONSTITUTION AND BY-LAWS OF THE KENTUCKY QUARTER HORSE YOUTH ASSOCIATION

February 17, 2017

ARTICLE I **NAME AND PURPOSE**

SECTION 1 The name of this association shall be the Kentucky Quarter Horse Youth Association (KyQHYA), hereafter referred to as the KyQHYA. This organization shall be a division of the Kentucky Quarter Horse Association (KyQHA); shall operate within the scope of the by-laws and regulations of the KyQHA, the KyQHYA, the American Quarter Horse Association (AQHA) and the American Quarter Horse Youth Association (AQHYA).

SECTION 2 The objectives and the purpose of the KyQHYA shall be as follows:

- (a) To improve and promote the American Quarter Horse breed.
- (b) To improve and develop the capabilities of youth, both individually and through group participation of young horsemen.
- (c) To develop and improve scholarship, leadership and community interest and participation of young horsemen.
- (d) To encourage high moral character, sportsmanship and clean living among all its members.
- (e) To establish a means whereby youth members may work in conjunction with the KyQHA, the AQHYA and the AQHA.

ARTICLE II **MEMBERSHIP**

SECTION 1 VOTING MEMBER Any youth who has not reached 19 years of age as of January 1 of the membership year and is actively interested in horses is eligible to become a voting member.

SECTION 2 VOTING PRIVILEGES Members shall have the privilege of voting at KyQHYA meetings and elections provided, however, that no such member be delinquent by reason of non-payment of dues or suspended membership privileges. Member shall not be entitled to vote while such delinquency continues.

SECTION 3 CONDUCT AND BEHAVIOR As per the *AQHA Official Handbook of Rules & Regulations*, "membership and election to office in AQHYA, KyQHYA, is a privilege, not a right, which may be terminated or refused for cause detrimental to the interest of the AQHYA, and KyQHYA, its programs, policies, objectives, and harmonious relationship of its members."

Activities deemed detrimental to the interest of AQHYA, and KyQHYA, include, but are not limited to, the use of alcohol, drugs, tobacco products and immoral or lewd conduct. Regardless of the permissive laws of your state/country or indulgence of your parents or legal guardian, use of the above mentioned products or happening of such conduct is not permitted while representing the American Quarter Horse Youth Association, or the KyQHYA. **SUCH BEHAVIOR WILL NOT BE TOLERATED UNDER ANY CIRCUMSTANCES. ANY YOUTH FOUND OR REPORTED TO BE DIRECTLY OR INDIRECTLY ASSOCIATED WITH DETRIMENTAL ACTIVITIES WILL IMMEDIATELY BE REMOVED FROM THE EVENT AND, AT HIS OR HER PARENTS' OR GUARDIANS' EXPENSE, BE SENT HOME.** No questions asked, no second chances.

All offences will be fully investigated by the Youth Activities Committee Chairman and the incident will be reported to the youth's parents or guardian. A hearing before the Committee will be scheduled, at which the youth will have the opportunity to present evidence on his/her behalf.

Please refer to the *AQHYA Official Handbook of Rules and Regulations* for the entirety of the AQHYA Mission Statement, motto and code of conduct. Details referring to the Committee and procedures for hearing can also be found there.

ARTICLE III **DUES**

SECTION 1 Membership dues are set by KyQHYA. These dues are payable on January 1 of each year, however must be paid by the annual meeting of members each year if election and/or voting privileges are to apply. Members have all the privileges of a regular member as well as all privileges of KyQHA (except the right to vote or hold office in KyQHA). Points for both year-end awards and KyQHYA World and NYATT team qualification shall accumulate only after dues are paid in full. All dues shall be paid to KyQHYA.

SECTION 2 Dues for AQHYA shall be paid directly to that organization. Membership in KyQHYA does not automatically grant membership in AQHYA.

SECTION 3 A current list of paid members shall be forwarded on a monthly basis from the KyQHYA Treasurer to the Youth Advisor(s), the KyQHYA President, and the KyQHYA Secretary.

SECTION 4 All members are expected to abide by the Constitution and By-Laws regardless of whether they choose to read them.

ARTICLE IV
MEMBERSHIP MEETINGS

SECTION 1 ANNUAL MEMBERSHIP MEETING There shall be an annual meeting of the KyQHYA on the same day and at the same place as the annual KyQHA membership meeting.

SECTION 2 BOARD OF DIRECTORS MEETINGS There shall be a minimum of two Board of Directors meetings held each year.

SECTION 3 SPECIAL MEETINGS Special meetings of the Board of Directors or membership may be called by the KyQHYA President or a Director of the KyQHYA upon written request of thirty (30) percent of the voting membership.

SECTION 4 NOTICE OF THE MEMBERSHIP MEETINGS Written notice, hard copy or electronic mail acceptable, of said membership meetings shall be sent to each member in good standing of KyQHYA at his/her last known address at least seven (7) days prior to the holding of such meeting.

SECTION 5 QUORUM A quorum of members shall consist of the number of members present at any regular or special meeting of which notice is given, providing, however, that in no instance shall such a quorum consist of less than twenty (20) percent of the voting membership.

ARTICLE V
BOARD OF DIRECTORS

SECTION 1 NUMBER The number of KyQHYA Board of Directors shall be nine (9), all to be elected at large.

SECTION 2 TERM OF OFFICE The Directors shall serve for one year and will be eligible for election the following year unless age limits prohibit.

SECTION 3 ELECTION The election of Directors shall be held by mailed ballot during the last quarter of each year. There shall be a ballot prepared with the names of all eligible members and mailed to the general membership. Eligible members must live within the state of Kentucky and meet membership criteria. The general membership will be asked to vote for nine (9) persons. Upon tally, the top nine (9) will be declared elected to the Board of Directors. A special KyQHYA Board of Directors meeting shall be called to verify and count ballots. A minimum of five (5) Directors must be present. The meeting shall be centrally located.

SECTION 4 DUTIES OF DIRECTORS Duties of Board of Directors shall be to act on all matters of the youth membership and the youth activities program of the association. They shall receive the rules of the association governing the scope of their responsibilities at least once annually, and whenever deemed necessary, make recommendations to the KyQHA Board of Directors for modification of the rules and shall perform such other duties as the President of the Board of Directors may so direct.

SECTION 5 VACANCIES Any vacancy that may occur on the Board by reason of death, resignation or otherwise, may be filled by a majority vote of the remaining members of the Board for the un-expired term.

SECTION 6 QUORUM A majority, five (5) members, of the whole Board of Directors shall constitute a quorum at any meeting of the Board.

SECTION 7 ABSENCE Any member of the Board of Directors unable to attend a Board meeting shall, a minimum of 48 hours in advance of the published meeting day and time and in a letter, either hard copy or electronic mail, addressed to the President and Youth Advisor(s), state the reason for the absence. If a Director is absent from two (2) Board meetings, for reasons which the Board has failed to declare sufficient, his/her resignation shall be deemed tendered and accepted.

SECTION 8 POWER OF THE BOARD The Board of Directors shall have the powers and the authority to direct the affairs of the organization, including, but not limited to, the right to make, amend and repeal the constitution of the organization, as they may deem expedient concerning the conduct, management, and activities of the organization, the admission, classification, qualification, suspension and expulsion of members, removal of an officer, expenditure of money, and other details relating to the general purpose of the organization, subject to the approval of the KyQHA Advisory Committee.

ARTICLE VI **OFFICERS**

SECTION 1 ELECTIVE OFFICES The elective officers of this association shall be a President, Vice President, Secretary, Treasurer and Reporter.

SECTION 2 ELECTION PROCESS The elective officers of the association shall be elected from the Board of Directors. Such election shall take place during the annual meeting held in conjunction with the KyQHA annual meeting. Nominations for the officers will be taken from the newly elected Board of Directors. The nominations must be seconded and then voted on by secretive ballots.

SECTION 3 TERM OF OFFICE Each elected officer shall take office during the annual meeting and shall serve for a term of one year and until his/her successor is duly qualified and elected.

SECTION 4 VACANCIES Vacancies in any office may be filled for the balance of the term thereof by Directors at any regular or special meeting.

SECTION 5 DUTIES OF THE OFFICERS The following are the duties of the officers of this organization:

(a) **PRESIDENT** The President shall be the chief executive officer of the Association and shall have general supervision of the affairs of the Association, subject to the direction of the Board of Directors, shall preside at all meetings of the members and the Board of Directors. The President shall submit to the members annually at their meeting a report of the status of the Association and its activities during the preceding year. The President shall appoint all committees of the Association subject to the approval of the Board of Directors. The President shall have these, other and future duties and authority as may be prescribed elsewhere in this constitution or from time to time by the Board of Directors. The President shall be a senior member.

(b) **VICE PRESIDENT** The Vice President shall, in the absence, disability or inability to act as the President, perform the duties and exercise the powers of the President, and shall perform such other duties as the President shall from time to time prescribe. The Vice President shall be a senior member.

(c) **SECRETARY** The Secretary shall attend all meetings of the members and of the Board of Directors and shall record, or cause to be recorded, all votes taken and the minutes of all proceedings in a minute book of the Association to be kept for that purpose. The Secretary shall have the principal responsibility to give, or cause to be given, notice of all meetings of the Board of Directors and the members, but shall not lessen the authority of others to give such notice as provided in this constitution.

(d) **TREASURER** The Treasurer shall have responsibility for the safekeeping of the funds and securities of the Association, and shall keep or cause to be kept a full and accurate account of all receipts and disbursements in books belonging to the Association. He/she shall keep, or cause to be kept, other books of account and accounting records of the Association shall be deemed necessary. The Treasurer shall make a yearly report on the financial status of the organization and submit a quarterly Profit and Loss Statement to the membership.

(e) **REPORTER** The Reporter shall have the responsibility of reporting on the activities of the KyQHYA to the KyQHA newsletter and other publications. The reporter shall also serve as historian and shall maintain a scrapbook of the activities of the Association.

ARTICLE VII
EXECUTIVE COMMITTEE

SECTION 1 GENERAL There is hereby created an Executive Committee consisting of the President, the Vice President, the Secretary, the Treasurer and the Reporter, each for a term of one year and until the selection and qualification of their successors.

SECTION two MEETINGS The Executive Committee shall meet whenever and wherever called by direction of the President or two members of the Executive Committee acting jointly. The President shall give at least three (3) days written notice of such meeting, but any member may waive such notice.

SECTION 3 ACTION WITHOUT MEETING The Executive Committee may act, without convening in meeting, by written resolution signed by all members thereof and duly entered into KyQHYA records.

SECTION 4 POWERS All powers of the Board of Directors except the power to change any Bylaws, be and is vested in the Executive Committee.

ARTICLE VIII
STANDING COMMITTEES

SECTION 1 GENERAL The President shall annually appoint such standing committees as required by the Bylaws and such additional committees as he or she may find necessary. All such committee appointments shall be reported at the next meeting of the Board of Directors, who may reject any appointments in whole or in part or terminate any special or standing committee. If no action is taken, the appointment shall stand approved.

SECTION 2 NOMINATING COMMITTEE The nominating Committee shall consist of not more than four (4) persons selected annually by the President and approved by the Board. The Nominating Committee will be convened in the last business quarter of the year and produce a slate of at least nine (9) candidates that will fill the nine (9) seats comprising the KyQHYA Board of Directors each year. The slate will be mailed to each member of KyQHYA at least one month before the annual meeting of KyQHYA. All ballots returned to the Chairman of the Youth Activities Committee no later than midnight the Saturday before, or one week before the meeting should the annual meeting not occur on a Saturday, will be considered valid.

SECTION 3 TERM OF OFFICE Each member of a committee shall continue as such until the next annual meeting of the members and until his/her successor is appointed, unless the committee shall be sooner terminated, the committee member resigns, or the committee member is removed by the affirmative vote of the majority of the Board of Directors.

ARTICLE IX
ADVISORY COMMITTEE

SECTION 1 GENERAL The Advisory Committee of this organization shall consist of the KyQHA President, KyQHA Vice President and the Youth Activities Committee for the KyQHA. The President of the KyQHA may appoint any additional members to assist the Chairman of Youth Activities Committee (Youth Advisor) that is directing the KyQHYA. The KyQHYA coach(es) will also be a member(s) of the Youth Activities Committee.

ARTICLE X
KyQHYA AWARDS

SECTION 1 HARDEST WORKER AWARD The award is intended to reward the youth that has worked the hardest for KyQHYA during the year. The Youth Advisor(s) will provide nominations to be voted on at the annual, general membership meeting by all the youth who are present.

SECTION 2 SPORTSMANSHIP AWARD This award is voted on at the annual, general membership meeting by all the youth who are current members (dues must have been paid for the upcoming year). Individuals are to consider the nominee's attitude toward fellow competitors and others at horse related events throughout the year, as well as the nominee's behavior toward his/her horse. Basically, an overall sportsmanlike attitude is desired.

ARTICLE XI
PARLIAMENTARY PRODEDURE

SECTION 1 All meetings of this organization shall be conducted according to Robert's Rules of Order Newly Revised.

ARTICLE XII
STANDING REGULATIONS

SECTION 1 The KyQHYA hereby establishes the attached standing regulations. These standing regulations may be changed at the annual meeting by vote of the Board of Directors. The Youth Activities Committee and the KyQHA Board must approve any changes made to the standing regulations.

ARTICLE XIII
AMENDMENTS

SECTION 1 The Constitution and the By-laws of this Association may be amended at the annual meeting of the Board of Directors by a two-thirds vote of the Directors present, provided a quorum of Directors is in attendance. The Advisory Committee and the KyQHA Board must also approve all amendments.

Amended this 17th Day of February 2017.

Secretary

Revised February 17, 2017

**STANDING REGULATIONS
OF THE
KENTUCKY QUARTER HORSE YOUTH ASSOCIATION**

**REGULATION I
GENERAL MEMBERSHIP**

PARAGRAPH 1 PARTICIPATION Each member will be required to generate a minimum of \$50, either by collecting sponsorships, selling raffle tickets, or working at KYQHA events. Wages for working are to be determined by KYQHA Board of Directors. The \$50 will be applied towards the KyQHYA Team Requirements. Failure to generate will result in ineligibility to participate in benefits or reimbursements.

**REGULATION II
KyQHYA SCHOLARSHIPS**

PARAGRAPH 1 QUALIFICATION To be considered an applicant must have attended the annual general membership meeting of KyQHYA in the year that the Letter of Intent was filed. All members in good standing by March 31 of the year the Letter of Intent was filed, and who reside within the State of Kentucky, are eligible to qualify for the academic scholarship pending available funding.

PARAGRAPH 2 The Scholarship Selection Committee of the KYQHA will determine the number and amount of the scholarships to be awarded in any given year annually. The Committee will meet before November 1 each year to determine the winners.

PARAGRAPH 3 MEMBERS OF THE SELECTION COMMITTEE: One
representative of the horse program at the University of Kentucky, the KyQHA Youth Advisor, and the President of the KyQHA will comprise the selection committee, So there are no conflicts of interest, if a relative of a committee member is seeking a scholarship, that committee member must not continue as a committee member and the KyQHA President will designate a replacement on the committee.

PARAGRAPH 4 Formal recognitions of the recipients will be made at the KyQHA annual convention banquet.

PARAGRAPH 5 Proceeds of items donated for scholarship funds will be restricted scholarship donations unless otherwise requested by the donor.

PARAGRAPH 6 Individuals are eligible for a maximum of two years of support, but not guaranteed two years of support. Decision on the duration of support will be based upon length of membership and/or quality of contributions to KyQHYA during their membership.

PARAGRAPH 7 SELECTION PROCESS

1. applicants who have not completed at least one semester of college at the time their application is reviewed by the selection committee must meet the following requirements:
 - a) Applicant must either rank in the upper 30% of the high school graduating class or applicant must have completed a national college entrance examination and achieved a rank above the 70th percentile.
 - b) Applicant must have been a member in good standing of KyQHYA during the last two (2) years in which he/she was eligible.
2. Applicants submitting their first application after having completed one or more semesters of college will be evaluated on the basis of both their high school and college records.
3. Individuals applying for renewal of their scholarships will be evaluated on the basis of the college record from the time the first grant was awarded to the time the pending application is reviewed by the selection committee.
4. A 3.0 high school and/or 2.5 post high school cumulative grade point average must be maintained. Should any single semester cumulative grade point average drop below 2.5, the committee may decide not to renew the scholarship.
5. Applicant must be enrolled as a full time student in an accredited university or trade school during the semester or semesters for which the scholarship is awarded.
6. Applicant should list personal achievements and contributions toward the betterment of the KyQHYA and the KyQHA.
7. Applicant should list extracurricular activities including, but not limited to, student government, 4-H, FFA, sports and community services.
8. Applicant should list any offices held in organizations of which he/she has been a member.
9. Applicant should list any honors or awards received to date.
10. Applicant must submit in his/her behalf at least three, but not more than four letters of recommendation, which must be sent directly to KyQHA by the individual making the recommendation. Required letters include:
 - a) One from AQHA State Director
 - b) One from a KyQHA Board of Director or KyQHYA Youth Advisor
 - c) One from the applicant's high school principal or counselor.
 - d) If applicant has completed one or more college semesters at the time of application, he/she should have a letter from his/her faculty advisor or a faculty member who is sufficiently familiar with applicant to provide a meaningful recommendation.
 - e) Additional sources for a recommendation could be Presidents of Quarter Horse associations, 4-H, FFA, civic and community leaders.
11. Applicants must submit a recent photograph, suitable for publication, with their application materials.
12. Applications must be received by the Chair of the Youth Activities Committee (Youth Advisor) of KyQHA by July 1 of the scholarship year.

REGULATION II
KYQHYA TEAM REQUIREMENTS GENERAL
WITH HORSES

PARAGRAPH 1 To be considered for the KyQHYA World and/or Congress NYATT Teams, members must have attended the annual general membership meeting of KyQHYA in the year the filing of the Letter of Intent is due and have dues paid. If unable to attend the annual membership meeting, an excuse **may** be provided and approved on the condition of written proof provided 14 days prior to the meeting to the Board of Directors. All members in good standing by March 31st of the year the Letter of Intent was filed, and who reside within the State of Kentucky, or are approved by AQHYA under "Hardship" eligibility qualifications, are eligible to qualify for the American Quarter Horse Youth Association World Championship Show held annually in the month of August in **Oklahoma City, Oklahoma**. All members in good standing, who may or may not reside within the State of Kentucky, are eligible to qualify for the All American Quarter Horse Congress NYATT competitions held annually in October in Columbus, Ohio. It is an honor to make any team that represents Kentucky at any National level event. It is the desire for KyQHYA to allow participation as much as possible to its members.

PARAGRAPH 2 All "qualifying" team members must participate in designated and or required KyQHA Affiliate events held within the state of Kentucky, to the satisfaction of the youth advisor, with oversight of the KyQHA Executive Committee, to be considered for return of team deposit(s).

PARAGRAPH 3 Novice points do not count for qualifying points.

PARAGRAPH 4 Youth and youth horse must participate at the competition.

PARAGRAPH 5 KyQHYA members who wish to participate in any event listed on the Letter of Intent for the current year are required to work five (5) hours per horse entered and generate a \$250 (\$50 general membership requirement will be included in amount) fee per horse entered through sponsorships, fundraisers, or pay out of pocket. This funding will go towards team fees. Cash will not be paid to individuals to cover "incidental" expenses.

PARAGRAPH 6 All team members must participate in the walk-in at the World Show or the Congress to be eligible for awards and funding, unless pre-approved by the Youth Activities Committee because of extenuating circumstances. The Youth Activities Committee solely will determine if the extenuating circumstances are legitimate or not based on materials submitted by the youth to substantiate their specific circumstance.

PARAGRAPH 7 National qualifiers who do not wish to participate in youth show, fundraisers or activities will not receive any awards or funding from KyQHYA.

PARAGRAPH 8 Any team member who fails to compete at World or Congress after stall(s) and entry fee(s) have been paid by KyQHYA, must reimburse these fees to KyQHYA. Exceptions to this will be a veterinary certificate stating horse is unable to compete and alternate accepts invitation to replace original team member.

PARAGRAPH 9 Alternates will be selected from youth members who are next in line within the respective class(es).

PARAGRAPH 10 In the event of a tie, the tie will be broken by giving priority to the youth/horse with the highest number of KyQHA affiliate show points in each class. If a tie still exists, the horse placing higher above the largest number of horses at KyQHA affiliate shows will receive priority.

REGULATION III **QUALIFICATION FOR THE AQHYA WORLD CHAMPIONSHIP SHOW** **WITH HORSES**

PARAGRAPH 1

National qualifiers do so according to AQHA rules.

PARAGRAPH 2 KyQHYA will allow and send **up to six** state qualifiers per class or as many as approved by AQHA. This does not include those who qualify nationally through the AQHYA qualifying system.

PARAGRAPH 3 Those earning the highest number of KyQHA qualifying points will automatically be considered for each class conducted at the AQHYA World Show.

PARAGRAPH 4 All AQHA approved shows, beginning May 1st through April 30th of the qualifying period, will be considered qualifying shows for National Qualification. The State qualifying period using KYQHA points will begin October 1st through June 15th.

PARAGRAPH 5 Points will be compiled from the time the qualification period begins provided membership is paid.

PARAGRAPH 6 Points will be compiled on a one-youth/one horse basis. A youth may qualify more than one horse in individual work classes (i.e.: reining, roping, trail, working hunter, etc.).

PARAGRAPH 7 All members wishing to be considered for the team must send a Letter of Intent to the Youth Advisor by March 31st of the same year as the member intends to exhibit at the Youth World Show.

PARAGRAPH 8 If any of the top qualifiers do not wish to attend, then the next top point earner will be invited until **up to six** qualifiers have been secured.

PARAGRAPH 9 FINANCIAL ASSISTANCE Any member who qualifies is eligible for financial assistance through the fund raising efforts of KyQHYA, provided they have actively pursued fundraising efforts conducted by KyQHYA and raised a minimum of \$250.00 in sponsorships for the KyQHYA.

REGULATION IV
QUALIFICATION FOR ALL AMERICAN QUARTER HORSE CONGRESS NYATT
WITH HORSES

PARAGRAPH 1 GENERAL All members in good standing, whether or not they reside within the State of Kentucky, are eligible to qualify for the All American Quarter Horse Congress National Youth Activities Team Tournament (NYATT) held annually in the month of October in Columbus, Ohio.

PARAGRAPH 2 QUALIFYING SHOWS The member MAY exhibit in their qualifying class(es) under judges at designated show(s) affiliated with the KyQHA. The KyQHYA will designate one or more shows that may be exhibited at to meet this Qualifying Show's requirement.

PARAGRAPH 3 QUALIFYING CLASSES KyQHYA are allowed to send two state qualifiers per class. The top two point earners in each class will be entitled to attend the NYATT in said qualified class. Classes include: Showmanship, Horsemanship, Western Pleasure, Hunter Under Saddle, Hunt Seat Equitation, Reining, and Barrel Racing.

PARAGRAPH 4 QUALIFYING POINTS Team members will be based on the amount of KyQHA Points earned during the qualifying period at the qualifying shows in the designated qualifying classes.

PARAGRAPH 5 QUALIFICATION PERIOD Qualifying period will be the year the Letter of Intent was submitted consisting of three qualifying shows at Liberty, Kentucky: May, June, and July. The exhibitor may show at any of the three shows.

PARAGRAPH 6 Points will be compiled on a one-youth/one horse basis. A youth may qualify more than one horse in individual work classes (i.e.: reining, barrel racing). Members must submit their first and second choice of class in which to participate. In the event there is an open slot on a team, an exhibitor may be moved to another team in order to participate in more than one class.

PARAGRAPH 7 If either of the top two point qualifiers do not wish to attend, then the next top point earner will be invited until two qualifiers have been secured.

PARAGRAPH 8 MULTIPLE TEAMS In the event KyQHA is sending more than one team, teams will be chosen in order of the highest qualifying points submitted for KyQHA Team, the next highest points for next team, etc.

PARAGRAPH 9 FINANCIAL ASSISTANCE Any member who qualifies is eligible for financial assistance through the fund raising efforts of KyQHYA, provided they have actively pursued fundraising efforts conducted by KyQHYA and raised a minimum of \$250.00 in sponsorships for the KyQHYA.

REGULATION V
QUALIFICATION FOR OTHER CONTESTS
WITHOUT HORSES

PARAGRAPH 1 All members in good standing, and who reside within the State of Kentucky, are eligible to qualify for competitive contests on a national level. It is an honor to make any team that represents Kentucky at any national level contest. It is the desire for KyQHYA to allow participation as much as possible to its members.

PARAGRAPH 2 The contests offered at the American Quarter Horse Youth Association World Show and the All American Quarter Horse Congress include such activities as Horse Judging, Horse Bowl, Speech (Public and Impromptu) and Talent contests. Other contests available through AQHYA include Photo, Art and Essay contests, winners to be displayed at the AQHYA World Championship Show. The scope of contests and activities are not limited to these two (2) contests.

PARAGRAPH 3 HORSE JUDGING KyQHYA will allow and send up to two (2) AQHYA judging teams. Each team will consist of three (3) or four (4) members and will meet all judging criteria.

PARAGRAPH 4 HORSE BOWL KyQHYA will allow and send two up to two (2) AQHYA Horse Bowl teams consisting of four (4) members.

PARAGRAPH 5 SPEECH AND TALENT CONTEST KyQHYA will allow and send any members interested in representing KyQHYA in the Impromptu Speaking, Public Speaking, and the Talent contest.

PARAGRAPH 6 Members will be considered for the aforementioned contests provided membership information and Letter of Intent to qualify/participate is received by KyQHYA by March 31st of the year the member wishes to qualify, and the member attended the annual general membership meeting of KyQHYA the year prior to the activity. The KyQHYA Team Coach and the Advisory Committee will select members to participate.

PARAGRAPH 7 FINANCIAL ASSISTANCE Any member who qualifies is eligible for financial assistance through the fund raising efforts of KyQHYA, provided they have actively pursued fundraising efforts conducted by KyQHYA and raised a minimum of \$250.00 in sponsorships for the KyQHYA.

REGULATION VI **DELEGATES TO THE AQHYA LEADERSHIP CONFERENCE**

PARAGRAPH 1 GENERAL The selection of delegates to the AQHYA Leadership conference is extremely important to not only the KyQHYA but also AQHYA. Since delegates have the opportunity to seek regional and national offices of AQHYA, the selection process should not be taken lightly. It should be assumed that any member of KyQHYA that is selected as a delegate from KyQHYA would be an appropriate nominee from Kentucky for a national office within the AQHYA.

PARAGRAPH 2 QUALIFICATION You must be a member in good standing of KyQHYA by March 31, and have attended the annual general membership meeting of KyQHYA the year prior to attending the AQHYA Leadership conference. You must submit an essay to the Youth Advisor by March 31 in addition to a Letter of Intent submitted by the same date. The essay should be typed and at least 250-300 words describing why you would like to attend the conference. The Youth Activities Committee will choose the best essays and those individuals will be able to attend the conference. Notification of the approved applicants will be given in sufficient time prior to the Leadership conference registration deadline.

PARAGRAPH 3 For regional conferences, as many as would like to attend may do so at their own expense.

PARAGRAPH 4 For the national AQHYA Leadership Conference, you must be a senior member of KyQHYA. Those members nearing the end of their youth eligibility, who have never attended the national conference, will be given first consideration.

PARAGRAPH 5 A parent or designated chaperone must accompany the youth or they will not be allowed to attend either conference (the adult participates in the conference and is required to remain on the premises at all times.)

PARAGRAPH 6 Member must complete an "AQHYA Conduct and Behavior Policies" form and submit the form with your application materials.

PARAGRAPH 7 Financial reimbursement for the national AQHYA Leadership Conference may consist of registration fees, motel accommodations and travel expenses for only the qualified youth and one adult, but these are not guaranteed. An inquiry should be made prior to application in any given year. These expenses may be paid in advance based upon Leadership Funds available at time of need. Receipts must be turned into the Treasurer and verified by the President and Youth Advisor. Additional reimbursement may be given at year-end based on funds availability. No reimbursement of any fees will be given for attendance at a regional conference.

Reimbursement will be obtained from the Leadership Conference fund only and will be divided among attendees equally. If there is not enough money in the fund to cover expenses as outlined above, the individual will be responsible for the remaining expenses.

PARAGRAPH 8 NUMBER KyQHYA will send up to four (4) official delegates to the conference. If you have previously attended the AQHYA Leadership conference, you may still submit an essay, but applicants who have never attended the conference will be given first consideration. Individuals seeking national office will be given additional consideration.

PARAGRAPH 9 Individuals who have previously attended the national AQHYA Leadership Conference must have made a written or oral report to the KyQHYA general membership upon returning from the conference. This report should explain the benefits of the conference and share their learning experiences. Failure to report on the conference will result in ineligibility for future conferences.

PARAGRAPH 10 You must attend any previous conference you were registered for (except for valid emergencies) to be eligible for future conferences.

REGULATION VII
ALLOCATION OF YEAR END FUNDS

PARAGRAPH 1 The allocation of year-end funds will be based on the following seven (7) categories: All American Quarter Horse Congress NYATT Team, AQHYA World Show Team, AQHYA Leadership Conference, Other Contests, Scholarship, Shows and Operating.

1. All American Quarter Horse Congress NYATT – allocation based on money raised during current year. Allocation percentage = 10%
2. AQHYA World Show Team – allocation based on money raised during current year. Allocation percentage = 10%.
3. AQHYA Leadership Conference – allocation based on availability of funds at time of need, not to exceed registration, travel and lodging. Additional funds may be available at end of year based on account balance. Allocation percentage = 10%.
4. Other Contest – allocation based upon money raised during current year. Allocation percentage = 10%.
5. Scholarship – to be determine as year ends. The Scholarship Fund money comes from the year-end money and is inclusive of any money donated specifically to the scholarship account. Allocation percentage = 10%.
6. Shows – sufficient funds will be reserved for the upcoming year. Allocation amount = 10%.
7. Operating Funds – sufficient funds will be reserved for the upcoming year. Allocation percentage = 40%